

**CASS COUNTY COMMISSION
AGENDA FOR INFORMAL PLANNING SESSION
Commission Room, Cass County Courthouse
November 21, 2016
(following regular commission meeting)**

- 1) Nominations
 - a. Chair
 - b. Vice Chair
- 2) Portfolio assignments
- 3) Committee/board assignments for commissioners
- 4) Annual meeting schedule
 - a. Agenda deadline
 - b. Regular commission meetings
 - c. Rotational meetings / Social Service Board meeting times
- 6) Other items

COMMISSION CHAIR AND VICE CHAIR

SUGGESTED MOTION:

Move to nominate Commissioner _____ as Cass County Commission Chair for the period of December 5, 2016, to December 4, 2017.

Move to nominate Commissioner _____ as Cass County Commission Vice Chair for the period of December 5, 2016, to December 4, 2017.

CURRENT PORTFOLIOS

**COMMISSIONER PORTFOLIOS
2015 - 2016**

Administrative Services
(COMMISSIONER MARY SCHERLING)

Auditor
Treasurer
Tax Assessor
County Recorder
Information Technology
County Administrator
- Buildings and Grounds
- Personnel
- Coroner

Planning & Operation Services
(COMMISSIONER RICK STEEN)

Roads and Bridges
- Planning
- Weed
- Vector
- Water Resource Boards

Human Services
(COMMISSIONER ARLAND RASMUSSEN)
Social Services

Public Safety Services
(COMMISSIONER CHAD PETERSON)

Sheriff
- Jail & Juvenile Center
- Emergency Management

Legal Services
(COMMISSIONER KEN PAWLUK)

State's Attorney
Veterans Service
Extension

FUTURE PORTFOLIOS

**COMMISSIONER PORTFOLIOS
2016 - 2017**

Administrative Services
(COMMISSIONER _____)

Auditor

Treasurer

Tax Assessor

County Recorder

Information Technology

County Administrator

- Buildings and Grounds
- Personnel
- Coroner

Human Services
(COMMISSIONER _____)

Social Services

Public Safety Services
(COMMISSIONER _____)

Sheriff

- Jail & Juvenile Center
- Emergency Management

Planning & Operation Services
(COMMISSIONER _____)

Roads and Bridges

- Planning
- Weed
- Vector
- Water Resource Boards

Legal Services
(COMMISSIONER _____)

State's Attorney

Veterans Service

Extension

CURRENT COMMITTEE ASSIGNMENTS

COMMITTEE/BOARD ASSIGNMENTS

Metropolitan Council of Governments

Rick Steen

Chad M. Peterson (alternate)

Greater Fargo Moorhead Economic Development Corporation (GFMEDC)

Chad M. Peterson

Rick Steen

Lake Agassiz Regional Council

Arland Rasmussen

Rick Steen (alternate)

Board of Health

Arland Rasmussen (Social Services Portfolio Commissioner)

Chip Ammerman (alternate)

Flood Diversion Board of Authority

Darrell Vanyo

Mary Schering

Ken Pawluk

Chad M. Peterson (alternate)

Rick Steen (alternate)

Arland Rasmussen (alternate)

Building Committee

Chad M. Peterson

Ken Pawluk

Flood Sales Tax Committee

Ken Pawluk

Rick Steen

Flood Buyout Program Committee

Ken Pawluk

Cass County Planning Commission

One Cass County Commissioner (Road Portfolio Commissioner Rick Steen), one Fargo Commissioner, one West Fargo Commissioner, one Township Officers' Association representative and five at large members

REGULARLY SCHEDULED CASS COUNTY COMMISSION MEETINGS
FOR THE YEAR 2017

January	3 (Tuesday)*
January	17 (Tuesday)*
February	6
February	21 (Tuesday)*
March	6
March	20
April	3
April	17
May	1
May	15
June	5
June	19
July	3
July	17
August	7
August	21
September	5 (Tuesday)*
September	18
October	2
October	16
November	6
November	20
December	4
December	18

Meetings are held the 1st and 3rd Mondays of each month at 3:30 PM in the Commission Room, Cass County Courthouse (unless otherwise stated) and special meetings as called. If Monday is a holiday, meetings will be held the following day.

Agenda deadline is the Tuesday before each meeting at 10:00 AM.

*Meetings held Tuesday because Monday is a holiday

2017 ROTATIONAL DEPARTMENT MEETINGS

January	3, 2:00 PM--Social Services
January	17, 2:00 PM--Group A
February	6, 2:00 PM--Social Services
February	21, 2:00 PM--Group B
March	6, 2:00 PM--Social Services
March	20, 2:00 PM--Road Advisory
April	3, 2:00 PM--Social Services
April	17, 2:00 PM--Sheriff Department
May	1, 2:00 PM--Social Services
May	15, 2:00 PM--Group A
June	5, 2:00 PM--Social Services
June	19, 2:00 PM--Group B
July	3, 2:00 PM--Social Services
July	17, 2:00 PM--Road Advisory
August	7, 2:00 PM--Social Services
August	21, 2:00 PM--Sheriff Department
September	5, 2:00 PM--Social Services
September	18, 2:00 PM--Group A
October	2, 2:00 PM--Social Services
October	16, 2:00 PM--Group B
November	6, 2:00 PM--Social Services
November	20, 2:00 PM--Road Advisory
December	4, 2:00 PM--Social Services
December	18, 2:00 PM--Sheriff Department

Group A—Auditor, Treasurer, Tax Director, Recorder, Information Technology and Water Resource Districts.

Group B—State's Attorney, Extension Service, Veterans Service, County Coroner, Emergency Management.

Other county committee meetings, such as the Personnel Overview Committee and the County Park Board, are held on an as-needed basis. Generally, they will also be scheduled on a Commission Monday.